

**School Committee Meeting  
Monday, October 1, 2018  
King Philip Regional High School – Library  
201 Franklin Street, Wrentham, MA 02093**

Mr. Killion, Acting Chair, opened the meeting at 7:00pm.

**Roll Call of Members:**

**Members Present:**

Norfolk:	Kenneth Dow, Paul Cochran
Plainville:	Bruce Cates, Amy Abrams, Samad Khan
Wrentham:	Trevor Knott, Jim Killion

**Members Absent:**

Norfolk:	Michael Gee
Plainville:	Present
Wrentham:	Erin DeStefano

HS Student Council Representative: Miss Linde

The meeting is being videotaped by Wrentham Cable Access. Mr. Killion explained that the public may visit the district's website at [www.kingphilip.org](http://www.kingphilip.org) to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at [www.wrenthamcableaccess.com](http://www.wrenthamcableaccess.com)

**PUBLIC COMMENT:**

Mr. Killion reviewed the procedure for public comment.

**Delegations and Visitors:**

State Representative Shawn Dooley, Mr. Zinni, Superintendent, Mr. Azer, Director of Finance & Operations, Mrs. Haynes and Ms. Logan, Members of the Community Working Groups

**Consent Agenda**

**APPROVAL OF MINUTES**

**September 17, 2018 Minutes:**

- ✚ **A Motion was made by Mrs. Abrams, seconded by Mr. Cates to approve the Consent Agenda including Minutes of September 4, 2018, as presented. All in favor: Yes (5); No (0); Abstain (2) Mr. Khan and Mr. Cochran. Motion carried.**

**PAYMENT OF BILLS, FINANCIAL REPORT**

Warrants/Budget Report/Budget Transfers

**COMMUNICATION:**

**Appointments, Resignations, Retirements, etc.**

In a memorandum dated October 1, 2018, Mr. Zinni presented a list of appointments, resignations and personnel changes along with corresponding stipend amounts, if any.

## AGENDA

### APPROVAL OF EXECUTIVE SESSION MINUTES:

None

### COMMUNICATION:

#### HS Student Council Report:

- Ms. Linde presented the Student Council report dated October 1, 2018 that included upcoming Student Council events to be held at the High School.
- Mrs. Abrams asked that Middle School student council information be included in Ms. Linde's report.
- Mrs. Abrams noted that on 9/13 at 4pm a Cheering Showcase will be held.

#### KP in the News and summation of district events:

- Mr. Zinni reported on the HS Open House held on September 27. The event was extremely well attended. The HS distributed a link on school start times and this will also be given to the MS parents at the upcoming MS Open House on October 4.

Discussion ensued on school start times. Mr. Cates asked how this dovetails with the elementary schools. Mr. Zinni explained that it could affect the transportation contract and bus scheduling. A possibility would be to go in as a partnership with the elementary districts or see what the survey data shows and gauge the community's interest on this topic.

- The Healthy KP Coalition will be held on Wednesday, October 3 at 6:30pm in the HS. It is the intent that this program will reduce the incidents involving the issues of bad decisions. All community members are invited to attend.
- Reference was made to the Dr. Mobley's HS Principal's Newsletter. He acknowledged and congratulated the students who received National Merit Awards; DECA achievements and the DECA article entitled, "KP Seniors hold a TOPSOCCER event at Gillette Stadium.
- There will be a MA Association of Regional Schools Meeting (MARS) on October 10 with Commissioner Riley as a keynote speaker.
- MS SRO Palladini held a coffee chat on school safety issues. Discussion ensued on having MS SRO Palladini give a presentation on vaping to the school committee, or give a summation report on school safety issues in general.
- Mrs. Abrams - MASC Delegate night will be held on October 24 to discuss this year's resolutions to be voted upon at the joint conference in November.

### UNFINISHED BUSINESS (Taken out of Order):

#### Class of 2019 Overnight Trip to Disney:

Mrs. Logan and Mrs. Haynes, Class of 2019 Advisors, gave an update on the Disney trip to be held in May/June 2019. To-date, 27 have signed up and have given a deposit on the trip. They explained that this is a feasible number of students for this trip. A male chaperone will be attending as well. Ms. Logan explained that 15 rooms have been reserved with 2 students per room. There is not a cut-off date to sign up, however, they do not expect many more students to sign up. The trip will be held from May 31 to June 5, 2019 and students will not be missing any classes.

Mr. Zinni explained that these types of events needs to be institutionalized and then build momentum over the years.

- ✚ **A Motion was made by Mr. Knott, seconded by Mr. Khan, to approve the overnight field trip to Disney in Orlando, FL for the HS Class of 2019 from May 31 to June 5, 2019, according to Policy IJOA and JJH. Yes (6); No (0); Abstain (1) – Mrs. Abrams. Motion carried.**

### Communication (continued):

### **Introduction of KP News Blog:**

Mr. Zinni introduced a KP news blog in which he noted that there is a link on the KP website. The news blog will push out good news stories, or any story, to the community and will be attached to and update the KP Facebook page. A *Twitter* account will also be designed. A message will be sent out via ConnectEd introducing the news blog to the community. The company that the District is working with hopes to send out at least 8 stories per month. These stories will also be pushed out to the local newspapers and news channels.

Mr. Knott asked who the point person is for the news blog. Mr. Zinni indicated that a company been hired for this purpose, however, we can go in and post at any time. Advisors and coaches still be able to write their press releases and provided electronic articles that will be posted to the news blog.

Mr. Knott would like to see a chart referencing trends.

Mr. Zinni asked that the Policy Subcommittee meet within the next few weeks to review field trip, fundraising and other policies with recommendations for policy changes.

### **Reports and Recommendations of the Superintendent:**

#### **Community Working Groups (CWG) Presentation:**

Representatives of the Community Working Groups: Gwynne Sawtelle, Tina Desprez, Tracy Malloy, Julie Radlitz and Kendra Kannally gave a PowerPoint presentation on the summary and findings of surveys targeted at various stakeholder groups over the course of the 2017/2018 school year. The groups surveyed included: Community Members (Fall 2017); Staff (Winter 2018) and Students (Spring 2018). There were 3 main category areas: Areas of Success, Areas of Improvement and Areas of Concern with subcategory results.

**(Mrs. Abrams left the meeting at 8pm.)**

#### **State Rep. Shawn Dooley – Stop the Bleed:**

State Rep. Dooley presented a program called Stop the Bleed, and made a gift to the District. He explained that the Organization of the American College of Surgeons - Stop the Bleed Program, is a national program with DOD, to help prevent people from bleeding out from various factors. The intent is to have Stop the Bleed kits in every school. At KP this would be approximately 12 kits, which would fit into the AED system. Mr. Dooley will fund kits for the HS, MS and elementary schools in Norfolk, Plainville and Wrentham.

- ✚ **A Motion was made by Mr. Cates, seconded by Mr. Knott, to accept a gift from St. Rep. Shawn Dooley of Stop the Bleed kits at a value of approximately \$300 to \$500 on behalf of the King Philip Regional to be placed in the AED Systems in the High School and the Middle School. All in favor: Yes (6); No (0); Abstain (0).**

### **REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT**

#### **2018/2019 District Improvement Plan: Mr. Zinni**

Mr. Zinni presented a revised 2018/2019 District Improvement Plan based upon discussion at the last school committee meeting. Goals have been rephrased as a Smart Goals.

- ✚ **A Motion was made by Mr. Knott, seconded by Mr. Khan to approve the 2018/2019 District Improvement Plan as presented. All in favor. Yes (6); No (0). Motion carried.**

#### **2018/2019 Superintendent's Goals and Indicators: Mr. Zinni**

- ✚ A Motion was made by Mr. Cates, seconded by Mr. Khan, to approve the Superintendent's 2018/2019 Goals, as presented. All in favor: Yes (6); No (0). Motion carried.

### **NEW BUSINESS:**

#### **2018/2019 Approval of Home School Plans:**

- ✚ A Motion was made by Mr. Khan, seconded by Mrs. Cates, to approve the following home schooling requests for the 2018/2019 school year according to School Committee Policy IHBG:

1. D.D. – entering Grade 8
2. I.D. – entering Grade 11
3. T.F. – entering Grade 10

All in favor. Yes (6); No (0); Abstain (0). Motion carried.

#### **FY2020 KPRSD Budget Calendar:**

- ✚ A Motion was made by Mr. Knott, seconded by Mr. Khan, to approve the FY2020 KPRSD Budget Calendar, as presented. All in favor: Yes (6); No (0). Motion carried.

#### **FY18 Budget – Final Results: Mr. Azer**

Mr. Azer presented a PowerPoint presentation on the final results of the FY2018 Budget.

Noted Points of Discussion Included:

- Under Expenses, he explained that Regional transportation is not fully funding but the district still needs to provide services to the students. More than \$2.1 million in unfunded reimbursements over the past 10 years based upon what the district was entitled to vs. actual reimbursement.
- Under Budget Comparison: \$542,463 or 1.60% of the total budget was not spent.

**(Mr. Knott left the meeting at 9:35pm.)**

- FY2018 Budget Summary balance is: \$656,288
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- Review of E&D Summary - E&D Estimate = \$898,076 projected balance
- Mr. Cates indicated that this is a good number at 2%; think we did a good job.

#### **Food Services Budget Transfer: Mr. Azer**

In a memorandum dated September 25, 2018, Mr. Azer Based upon the recommendation of the Finance Subcommittee, Mr. Azer presented a memorandum dated September 25, 2018, requesting a food services budget transfer in the amount of \$140,874.97. Mr. Azer explained that point of sale machines have been installed to ensure closer monitoring, staffing has been addressed as well so that this hopefully does not happen again.

- ✚ A Motion was made by Mr. Cates, seconded by Mr. Khan, to approve a transfer of \$140,874.97 from the general fund to the food services fund. All in favor: Yes (5); No (0); Abstain (0).

#### **REPORTS FROM SCHOOL COMMITTEE MEMBERS:**

- Norfolk School Committee Representative: Mr. Cochran – Nothing to report.
- Plainville School Committee Representative: Mrs. Abrams – None
- Wrentham School Committee Representative: None

**LATE COMMUNICATIONS:** None

**REPORTS OF SPECIAL COMMITTEES:** None

**RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL MEMBERS:** None

**Adjournment:**

✚ At 9:50pm, a Motion was made by Mr. Khan, seconded by Mr. Cates, to adjourn the meeting. All in favor by roll call vote: Yes (5); No (0). Motion carried.

*Respectfully submitted,*

*Lisa Barrett Witkus  
Secretary to the School Committee*

**Documents presented on October 1, 2018:**

Draft Minutes of September 17, 2018  
Appointments, Resignations, Retirements, etc.  
HS Student Council Report  
KP in the News  
Community Working Groups Presentation  
2018/2019 District Strategic Plan  
2018/2019 Superintendent's Goals  
Class of 2019 Overnight Field Trip to Disney  
2018/2019 Approval of Home School Plans  
Approval of the FY2020 Budget Calendar  
FY 2018 Final Financial Results  
Food Service Budget Transfer