

KING PHILIP REGIONAL SCHOOL COMMITTEE  
MINUTES  
May 16, 2016  
King Philip Regional High School - Library

**CALL TO ORDER:**

Mrs. Martin, Chair called the meeting to order at 7:00PM.

**ROLL CALL OF COMMITTEE MEMBERS:**

Members Present:	Norfolk:	Jeff Chalmers, Noelle Tonelli
	Plainville:	Ann-marie Martin, Patrick Francomano
	Wrentham:	Jim Killion, Danielle Schmitz

Members Absent:	Norfolk:	Michael Gee
	Wrentham:	Lynn Desrochers
Plainville:	Charlene McEntee	(arrived at 7:05pm)

HS Student Council Representative: Eliza Sheehan

The meeting is being videotaped by Wrentham Cable Access. Mrs. Martin explained that the public may visit the district's website at [www.kingphilip.org](http://www.kingphilip.org) to review informational documents pertaining to each school committee meeting. Videotaped meetings may be viewed in their entirety at [www.wrenthamcableaccess.com](http://www.wrenthamcableaccess.com). Mrs. Martin also explained the procedure for public comment.

**2016/2017 School Choice Public Hearing:**

Mrs. Martin, Chair, opened the 2016/2017 School Choice Public Hearing at 7pm.

The recommendation from Dr. Zielinski is not to participate in school choice for the 2016/2017 school year due to the current enrollment in the King Philip Regional School District. There were no comments from the audience.

Mrs. Martin closed the hearing at 7:02

**✚ A Motion was made by Mr. Francomano, seconded by Mr. Killion to not participate in School Choice for the 2016/2017 school year based upon Dr. Zielinski's recommendation. All in favor.**

Mrs. McEntee arrived at 7:05pm.

**Detective Michelle Palladini-Award Recognition:**

Congratulations were extended to Detective Michelle Palladini who has been honored by the MA Association of Women in Law Enforcement with the Spirit of MAWLE Mentoring Award for 2016. MAWLE is a group that is headquartered at the Statehouse. She has also been recognized for her contributions for developing and implementing several new programs in both the schools and the community. She is also recognized for her creation of the LEAP Program (Leadership, Empowerment, Awareness and Protection) which brings police officers together with other members of the community, including students, to emphasize safety and positive

Detective Palladini presented a PowerPoint on the LEAP Program which stresses the sense of community based on social emotional learning. She indicated that this is a collaborative approach to students' success and offered kudos to KP for piloting this program and noted that other districts are looking at picking it up as well.

### **Recognition of Science Students:**

Dr. Gilson congratulated the science teachers of both the MS and the HS. Namely Dr. Austin and Mrs. Fecteau, MS Science Teachers and Mrs. Lambert, HS Science Teacher.

Dr. Austin presented the following awards from the School Committee:

The MS Science Department is proud to announce that they had two teams travel to MIT for the annual science trivia contest during April vacation. Dr. Austin and Mrs. Fecteau were in attendance at the meeting. We applaud the more than 40 students who took time out after school to try out for one of the coveted 10 spots on the always competitive King Philip teams. Both teams competed against other middle school teams and won first and second place. The winning team: *Nano Know It Alls* consisted of Andrew Pham, Jacob Brawley, Virginia May, Emily Lengel and Nick Sorel. The second place team, *The Smarticle Particles*, consisted of Harry Brown, Thomas Crowley, Thomas Ciavattone, Leah Smith, and Matt Tetter. The Nano Know it Alls will be traveling to Boston for lunch with Nobel Laureate, Dr. Jerome Friedman on June 14, 2016. In six years of competition, this is the fourth time a KPMS team has earned the privilege of winning with a Nobel Laureate. The Smarticle Particles were the recipients of MIT sweatshirts.

Congratulations were extended to all for a job well done.

Mrs. Ann Lambert, HS Science Teacher, presented the following awards from the School Committee.

### **Junior Science and Humanities Symposium: Tenaglia, Wilkinson, Volpe**

The Southern New England JSHS was held on March 18 at Boston University. Students from Massachusetts, Rhode Island, and Connecticut competed with their science and engineering projects. This team took third place in the poster competition with their project "Building and Better Fridge".

### **Ashdown Exam: Ball and Patel**

The Northeastern Section of the American Chemical Society annually holds the Avery Ashdown Exam as the area's qualifying exam for the United States National Chemistry Olympiad (USNCO). Close to 100 top chemistry students from Eastern Massachusetts took the exam. Carter and Eshaan scored in the top 25 on the Ashdown exam, qualifying them both for the USNCO.

### **USNCO: Patel**

Eshaan Patel participated in the USNCO on April 23, allowing him to compete with the top chemistry students in the United States. While Eshaan did not place in the top 20 of these scores, we are very proud of his accomplishment on this exam.

### **MIT Trivia Challenge: Ball, Brabazon, Marland, Pritchard, Patel**

MIT holds their Annual MIT Science Trivia Challenge each year as part of the Cambridge Science Festival. This year's challenge was held on April 20. Our King Philip team took first place in the Gold Competition. As part of their prize, they will be having dinner with a Nobel Prize Laureate in the near future.

Dr. Gilson described a banner day in science at King Philip, Congressman Kennedy was at the High School today where he participated in a class with Mrs. Brennan's students and Amgen representatives due to a grant received by Mrs. Brennan.

### **Recognition of Retirees:**

**Paul Schaefer, Director of Finance, present at the meeting.**

**Pauline Lessard, HS Principal's Secretary**

**Sarah Holt, MS Guidance/Special Education Secretary**

**Louise Mullaney, HS Teacher Assistant**

Mrs. Martin read a brief biography about Paul Schaefer and his career. Mr. Schaefer was present at this meeting. He has worked for the King Philip Regional Schools as the Director of Finance and Operations for the past 11 years. He is a strong member of the administrative team, and a huge support to the School Committee. He is a familiar face at KP having participated in many events through his years of service. He was a part of the Building Committee and worked on various issues related to the remodel of the MS and HS. He also was an important part of making sure we were on strong financial ground for the Turf Field Project.

Paul has steered the district's budget in both good times and in some very lean years. He is a Past President of MASBO, the Massachusetts Association of School Business Officials and is a very active member of the organization. Paul is also a Marine having served actively in the Vietnam War.

Now that Paul is retiring we will miss his calm and gentle shepherding of the budget process. He always took the time to answer questions no matter how large or small. He always had a ready laugh and a cup of coffee on his desk. Paul provided a safe place for many a person to vent or complain. He is never one to rush to judgment, but took the time that was needed to hear all sides of an issue.

From all of us we wish you a healthy and eventful retirement. We know you will not be out of the office for a while having consented to helping transition your replacement. Thank you Paul for all of your years of service.

Congratulations were extended to all of the retirees from the School Committee.

### **CONSENT AGENDA**

*All items listed with an asterisk (\*) are considered to be routine and will be enacted by one motion if action is required. There will be no separate discussion of these items unless a member of the committee so request, in which event the item will be considered in its normal sequence:*

### **APPROVAL OF MINUTES**

- \* A Motion was made by Mrs. Schmitz, seconded by Mr. Killion to approve the Minutes of April 25, 2016 as presented. All in favor, with Mrs. McEntee abstaining.**
- \* A Motion was made by Mr. Francomano, seconded by Mr. Killion to approve the Minutes of May 2, 2016, as presented. All in favor, with Mrs. McEntee and Mrs. Tonelli abstaining.**

### **PAYMENT OF BILLS, FINANCIAL REPORT**

Warrants/Budget Report/Budget Transfers

### **COMMUNICATION:**

- Appointments, Retirements, Resignations, etc. dated May 16, 2016.
- *Murphy, Hesse: Education Alert, April 2016*
- *Board & Administrator, May 2016, Vol. 30, No. 1*
- Senior Scholarship Awards Night Invitation to be held on June 2, 2016.

### **AGENDA**

### **APPROVAL OF MINUTES**

- ✚ A Motion was made by Mr. Killion, seconded by Mrs. Schmitz to approve and retain the Executive Session Minutes of April 25, 2016. All in favor with Mrs. McEntee abstaining.

### **DELEGATIONS AND VISITORS**

Dr. Gilson, Det. Michelle Palladini  
Dr. Austin, Mrs. Fecteau, Members of MS Science Team  
Mrs. Lambert, Members of HS Science Team

### **COMMUNICATION:**

KP in the News  
Article: "Legislators say much more state aid for schools unlikely for coming year,"  
*The Sun Chronicle*, dated 5/10/16

Mr. Francomano and Mrs. McEntee attended the MASC Coalition last week. Recommendations for funding for the Foundation Budget were discussed. Mr. Francomano asked that the community contact their local, state and senate representatives as they value your input and say we want your support for public education and need to hear from local representatives and community members, parents, senior citizens and constituents in order to support the funding increases that public education is in dire need of.

### **REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT**

Superintendent's Evaluation Update: Dr. Zielinski indicated that the Superintendent's evaluation documents have been on *SurveyMonkey* and a response is due on May 27. Mrs. Martin asked that school committee members please plan according to get their responses in in a timely fashion and so that work may be done toward Dr. Zielinski's contract. Any technical problems should be directed to Mr. Bouzan.

### **REPORTS FROM SCHOOL COMMITTEE MEMBERS:**

Norfolk School Committee Representative: Mr. Chalmers – The next meeting is May 17, 2016.

Plainville School Committee Representative: Mrs. McEntee – Reorganization and new chair were voted upon, voted on the curriculum for K-6, reappointed Supt. Raiche to Bico, and voted on school choice. There was a meet and greet for students to meet their next grade level.

Wrentham School Committee Representative: Ms. Schmitz - The next meeting is May 17, 2016. The DARE graduation was held and the water test results were announced to the public. The kindergarten transition was held, superintendent evaluation is also out for Dr. Cameron, Unit B (paras) was settled, the Bico program is using some of the facility and hopefully Wrentham will be able to provide more space for them next year.

HS Student Council Representative: Ms. Sheehan – Recognition – Mrs. Martin thanked Ms. Sheehan for her contribution and commitment during this school year and for her continued service as next year's representative.

### **Schoolwide**

AP Exams occurred last week at King Philip.  
The seniors' last day of classes will occur on Tuesday, May 24th.  
The Relay for life will occur at KP on Friday June 3rd, 2016.

### **Student Council**

The Student council is currently beginning to plan some new events that will potentially debut next year. The council's advisor recently attended a Calendar meeting to ensure that there is a time and place for each of the events that the council will hold next year!

The Council is preparing their end of year banquet. Time, Date, and Location is TBD!

### **MODEL UN**

Model UN recently held their executive board elections: Jacob Webster (President), Abby McDonough (Public Rep), Evan Bangs (Treasurer), Jack Dewitt (Vice President)

### **Leo Club**

The Leo Club held their annual awards ceremony on Monday, 11/9.

### **KPMA**

The KPMA held their annual Spring Pops concert on Saturday, May 14th. The concert was titled, "Be Our Guest--A Disney Extravaganza".

### **UNFINISHED BUSINESS:**

Director of Finance Search Update: Mrs. Martin updated the Committee that a review of applicants' resumes will be on May 17 and an interview schedule will be determined. The Committee may need to dedicate an additional evening to find the appropriate successor.

### **FY17 Budget Update:**

Dr. Zielinski presented the MA DESE response to Attorney Waugh dated May 6, 2016 re student fees for required overnight trips and required instrumental lessons that was reviewed by members of the Committee. DECA Program and the Music Program instrumental music lessons, the fees associated with those programs, does it fall upon the parents to support that or placed upon the district as part of the financial budget. DESE responded that if it is part of the curriculum, then it is part of the district budget. For DECA the overnight trips and for Music if you need to take private music lessons, if it is part of the curriculum than it is part of the budget. At the next meeting, there will be options reviewed with the administration team on how to proceed.

Mr. Francomano stated that the estimated cost for district and state level of participating in DECA is \$65,000 and estimated cost for music lessons is \$105,000. Both of those are important parts of the curriculum and that they are core components of the education program and we are making a huge mistake if we eliminated those requirements.

### **Credit Card Agreement: Mr. Schaefer**

Mr. Francomano stated that the Finance Subcommittee reviewed this concept, but should provide for a procedure whereby the school committee is specifically aware of the credit card charges. Mr. Schaefer indicated that there would be an itemized list of charges and from the credit card company. Mr. Francomano asked if there should be an additional check upon the credit card administrator about handing out the credit card. Mr. Schaefer indicated that there should be a dual signature as part of the approval form and all agreed that this is a good recommendation.

Discussion ensued and Mrs. McEntee asked about the approval form, that the credit card number only contain the last 4 digits on the form for security reasons. She also asked if the fees are being waived. Mr. Schaefer indicated that they should be for the life of the agreement. Are we held harmless from any fraud? Mr. Schaefer will check into that in the event that the credit card is stolen. Also, Mrs. McEntee asked that there be training for 2 people as opposed to 1; similar to what Mr. Francomano said.

Mr. Francomano asked if legal looked into this matter and Mr. Schaefer indicated that they had..

- ✦ **A Motion was made by Mr. Francomano, seconded by Mr. Killion, to authorize the superintendent or her designee, as outlined by Mr. Schaefer's memorandum dated May 10, 2016, to approve entering into the Commercevantage Master Services Agreement with Commerce Bank, Kansas City, MO 64105 for the receipt, processing and remittance of payments to be eligible vendors on behalf of the District. The School Committee further authorizes the Director of Finance and Operations to execute and sign all documents associated with the agreement, with the changes as discussed. All in favor.**

### **2016/2017 Professional Development Calendar (2<sup>nd</sup> reading): Dr. Gilson**

- ✦ **A Motion was made by Mr. Francomano, seconded by Mrs. McEntee, to approve the 2016/2017 Professional Development Calendar as presented. All in favor.**

### **Lunch price increase recommendation:**

Mr. Francomano noted that the lunch price increase did not go through the Finance Committee. Mr. Schaefer apologized that this did not. Discussion ensued and Mr. Francomano indicated that he is leery about voting on a price increase without the financial status of the current program. Mr. Schaefer indicated that this is mandated by outside agency (US Department of Agriculture).

Discussion continued and Mr. Francomano indicated that he never received a report on the final audit on the CPR Audit or its findings.

- ✦ **A Motion was made by Mr. Francomano, seconded by Mrs. Schmitz, to table this item to the next meeting to be held on June 6, 2016. All in favor.**

### **Reappointment of crossing guards:**

- ✦ **A Motion was made by Mrs. McEntee, seconded by Mr. Francomano, to reappoint Colleen Bianculli and Wayne Burt as Crossing Guards for the 2016/2017 school year, commencing September 1, 2016. All in favor.**

#### **Unit A – Intent to Move between salary schedules:**

Discussion ensued on the estimated amount of \$70,000 which has been budgeted for the 2016/2017 lane changes.

- ✦ **A Motion was made by Mrs. McEntee, seconded by Mrs. Tonelli, that per the Unit A (Teachers) memorandum of agreement between the KPTA and the School Committee, all individuals subject to the currently effective agreement shall be eligible to move between salary schedules for the 2016/2017 school year providing that adequate verifying documentation has been received by the superintendent as outlined in the contract. All in favor.**

#### **Change of School Committee Meeting Location/Time:**

The School Committee Meeting to be held on June 6, 2016 will be held at the Wood School at 5:30pm in the Music Room. Mrs. Martin reminded members that this is the same night as the Plainville Town Meeting.

#### **Acceptance of donation from KP Track Boosters:**

- ✦ **A Motion was made by Mr. Francomano, seconded by Mrs. McEntee, to accept the generous donation of \$1,770 from the KP Sports Booster Club on behalf of the KP Track teams. This donation is to purchase a display timer clock for the running events. All in favor.**

#### **LATE COMMUNICATIONS**

#### **REPORTS OF SPECIAL COMMITTEES**

#### **RECOMMENDATIONS OR QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS**

#### **PUBLIC COMMENT:**

Mrs. Wolf, noted that it is important to clarify that the \$65,000 for DECA was still in budget, \$105,000 for music lessons had been pulled on 5/2/16. Given the strength of the programs she urged keeping the in the budget.

Also, community members need to talk to their state representatives and would like clarification who to speak to. Mr. Francomano indicated that the community should speak with Rep. Dooley and Senator Ross. Mrs. Wolf will spearhead that process along with the assistance from Mr. Killion.

Mrs. Snead would also like to clarify what Mrs. Wolf said and perhaps send a message out to community members.

The Music lesson program has been in effect for 27 years really important to have lessons and now that we have to relook at the curriculum, lessons are the crux of a music program. She is hopeful to find a resolution and referred to the "Every Child Succeeds Act" that music and art are part of the core curriculum and we need to maintain the program that we have. She also requested that there be a whole look at the music program.

#### **ADJOURNMENT INTO EXECUTIVE SESSION**

- ✦ **A Motion was made at 8:15pm by Mr. Francomano, seconded by Mrs. McEntee, to enter into Executive Session to discuss collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body; and the chair so declares, only to return to open session for purposes of adjournment. All in favor, by roll call vote: Yes (8); No (0).**

#### **ADJOURNMENT:**

- ✦ **At 8:25pm, a Motion was made by Mr. Killion, seconded by Mrs. Tonelli to adjourn. All in favor by roll call vote. Yes (7); No (0).**

*Respectfully submitted,*

*Lisa Barrett Witkus*

*Secretary to the School Committee*